

Agenda

UW-ITE Student Chapter 2011-2012

7th Meeting: Jan. 19, 2012

Ehsan joined the executives, it was agreed that he will help out in secretary position until the election

1- Social events

- a. An indoor activity e.g. Paintball, Bowling
 - i. Bowling was suggested by Mohab
 - ii. Tentative date: Beginning of the reading week around Feb. 20th, 5-7PM
 - iii. Cost: ~350\$ for Fridays for 30 people (7 lanes), Mohab will check whether other days are cheaper
 - iv. Cost for members: 5\$/person, friends and families are welcome 10\$/person
- b. Any plan for TRB? Who is going?
 - i. Decided not to have any event there since enough events are already going on for UW fellows

2- Website/Communication

- a. Photo Gallery update/Sponsor logos
 - i. Deborah will upload recent events photos to the website
 - ii. Find a place for sponsor's logo on the website.
 - iii. Find a place for sponsor's logo on the bulletin board.
 - iv. May have to reprint the seminar poster.

3- Seasonal newsletter

- a. Should keep track of everything/ annual report deadline: March, 1st
- b. Winter Transportation Talk was prepared by David reviewed by Amir and was sent out.
- c. Winter newsletter must be sent out by April
 - i. Soroush and Ehsan will specifically work on this
 - ii. The annual report will be the mixture of the Watmoves newsletters

4- Funding issues

- a. Account update
 - i. All the GSEF money was almost spent in Fall 2011
 - ii. Total balance so far: ~1184\$ (675\$UW-ITE+80\$Collected from site visit+~400\$from Prof. Hellinga)
 - iii. 500\$ was expected to be received from CITE (Kyrylo will follow up to make sure we got it)

- iv. Follow up with the Sponsor cheque (Kyrylo)
- b. GSEF Application
 - i. Akram will submit an application for academic events with few changes to get more flexibility in terms of claims eligibilities (Deadline: mid-February)
 - ii. It looks we need more printers for the grad offices, the old printer is very slow now, we have two new offices without printer (Roshanak will submit a GSEF application for this) (Deadline: mid-February)
 - iii. The microwave in E2-2341 is broke. Roshanak will talk to the other office mates if they want to apply for a new one. (Deadline: mid-February)

5- Sponsors

- a. Other packages should be sent out to other potential sponsors (Amir)

6- Academic events

- a. Student/Professor Seminar
 - i. Roshanak will send out an email to the group asking for volunteer.
 - ii. Kyrylo may give a seminar in Feb.
 - iii. May consider somebody from outside UW (Prof Hellinga may suggest)?
 - iv. A professor will do a seminar soon (organized by CPATT), Mohab may want to send an announcement the group email list.
- b. Organizing a site visit for Winter
 - i. Roshanak will follow-up with GRT